EDITING AND REVISION SYMBOLS

Symbol	Problem	Page*
ab	wrong abbreviation	774
agr p	error in pronoun agreement	756
agr sv	error in subject-verb agreement	755
amb	ambiguous phrasing	245
av	active voice needed	250
bias	biased language	278
ca	wrong pronoun case	758
cap	capital letter needed	776
cl	word adds clutter	759
comb	sentences need to be combined	261
cont	faulty contraction	775
coord	faulty coordination	756
cs	comma splice	754
dgl	dangling modifier	760
euph	euphemism	268
frag	sentence fragment	752
jarg	needless jargon	266
mod	misplaced modifier	247
neg	negative phrasing	259
nom	nominalization	258
offen	offensive usage	280
os	overstuffed sentence	253
over	overstatement	269
par	faulty parallelism	761
pct	faulty punctuation	762
ap/	apostrophe	773
[ ]/	brackets	771
:/	colon	764
,/	comma	764
--/	dash	772
.../	ellipses	771
!/	exclamation point	763
-/	hyphen	776

Symbol	Problem	Page*
ital	italics	771
( )/	parentheses	771
./	period	762
?/	question mark	763
" / "	quotation	770

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;/        semicolon        763
pref      needless preface    256
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red       redundant phrase    254
rep       needless repetition254
ref       faulty reference    245
ro        run-on sentence     754
sexist    sexist usage        280
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¶ coh     para. lacks coherence233
¶ lgth    para. too long or short   235
¶ un      paragraph lacks unity233
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*Numbers refer to the first page of major discussion in the text.