

BRIAN M. GLEESON

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EDUCATION

Woodrow Wilson School of Public and International Affairs

Princeton University, Princeton, New Jersey
Master in Public Affairs, June 1996
Field: Economics and Public Policy

University of Massachusetts

Amherst, Massachusetts
Bachelor of Arts, May 1992
Majors: Economics, Political Science
Honors: Phi Beta Kappa, Certificate of Merit in Economics

PROFESSIONAL EXPERIENCE

US Peace Corps, St. Vincent and the Grenadines, West Indies

NGO Management Advisor/Youth Development Officer, National Youth Council
July 1996 - August 1998
Worked primarily as a field officer for the NYC, responsible for 25-odd affiliated community-based youth groups on the Leeward coast of St. Vincent. As a field officer, I assisted youth groups in designing and implementing strategies to meet their specific needs; helped to identify and access resources to address those needs; planned and conducted training and education programs for groups. Also organized and mobilized for nationwide NYC activities, such as the annual cross-country walk and work/study camp; conducted computer training sessions in word processing, spreadsheet analysis, newsletter production, and web page design; made recommendations for the improvement of the NYC's present structure, policies and procedures. Created a Youth Training Center, including eight new computers, in conjunction with another Peace Corps volunteer. Task included securing over US\$23,000.00 in funding and managing the refurbishment of the space used to house the Center.

June 1995 - August 1995

United States Department of Education, Washington, DC

Budget Analyst (Intern), Office of the Under Secretary, Budget Service Division
Assisted in supporting the President's 1996 budget request for Title I programs. Analyzed the distribution of Title I funds and recommended changes to better target disadvantaged youth. Reviewed and evaluated the current formula for distributing funds under the Migrant Education Program.

August 1993 - July 1994

Annunciation House, El Paso, Texas

Full-time Staff Volunteer, Casa Vides
Assisted in managing the daily functions of a refugee shelter on a live-in basis. Responsibilities included advocating for political and economic refugees to legal, social, and medical agencies, tutoring, and teaching English as a Second Language.

October 1992 - May 1993

Worcester Public School System, Worcester, Massachusetts

Substitute Teacher, South High Community
Taught math, English as a Second Language, and introductory Spanish. Planned instructional lessons and prepared and administered examinations.

COMPUTER SKILLS

WordPerfect, Microsoft Word, Lotus 1-2-3, Excel, Freelance Graphics, DBaseIV, STATA (statistical data analysis program) and HTML programming for the WWW.

LANGUAGE SKILLS

Proficient in Spanish (FSI 2+)