

**Youth Education Fund Guidelines**  
**Seneca-Cayuga Claims Committee**  
23701 South 655 Road  
Grove Oklahoma 74344

**REQUIREMENTS:**

Student/applicant must be an enrolled member of the Seneca-Cayuga Tribe of Oklahoma and be enrolled in an accredited pre-school, elementary, middle school or high school. A complete application package must be filed with the Claims Committee for each child/student for whom funds are being sought. Each qualified child/student for whom a completed Youth Education application is filed will receive \$100.00 paid to the parent or legal guardian of the child/student. Receipts for purchases must be returned to the Claims Committee Office within 30 days from the issue date of the check. If receipts are not returned the student will not be eligible to receive future clothing assistance from the Claims funds. If the parent or legal guardian is not a Seneca-Cayuga Tribal member he/she must provide proof of custody or guardianship of each student.

**FILING AN APPLICATION:**

A complete Youth Education Fund Application must be filed for each qualified child/student for whom funds are requested. A complete application will be reviewed and processed at the next regularly scheduled Claims Committee meeting. Applications will not be considered complete, unless the following is submitted:

1. Application form completed and signed
2. Copy of students Tribal Enrollment Card.
3. Proof of enrollment on school letterhead or, if submitted after the 1<sup>st</sup> nine (9) weeks period of school, a copy of current report card.

**USE OF YOUTH EDUCATION FUNDS:**

Youth Education Funds will be paid to eligible students parent or legal guardian who has filed and signed the application. This fund has been established in order to provide Tribal students with assistance in purchasing needed clothing for school. Each child/student deemed eligible will receive \$100.00. Use of these funds for any purpose other than described is prohibited. **Receipts must be returned to the Claims Committee office within 30 days for the student to remain eligible for the Youth Education Fund program.**

**EDUCATION FUND**  
**APPLICATION FOR YOUTH EDUCATION FUND**  
**SENECA-CAYUGA TRIBE CLAIMS COMMITTEE**  
23701 South 655 Road  
Grove, Oklahoma 74344

Student Name: \_\_\_\_\_ Roll # \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

\_\_\_\_\_

Name and Address of School

\_\_\_\_\_

I am requesting Youth Education Funds for the above named child/student for the school year \_\_\_\_\_.

I am the parent or legal guardian and have the right to sign this form. All information on this form is true and complete to the best of my knowledge. If asked by an authorized official I agree to provide proof of the information I have given on this form. I agree to notify the Seneca-Cayuga Claims Committee of any change in the above information.

\_\_\_\_\_

Date

A completed application form must be submitted for each child/student for whom funds are sought. An application for Youth Education Funds is not complete and will not be considered for review or processing unless copies of the following documents are attached:

1. Student Tribal membership card.
2. Proof of School enrollment, such as:
  - a. Letter of Enrollment on school letterhead or
  - b. Current report card if submitted after 1<sup>st</sup> nine (9) weeks of school.

**STATEMENT OF UNDERSTANDING**

I have read and understand the Seneca-Cayuga Claims Committee guidelines for the Youth Education Fund program and agree to comply with all stated requirements.

\_\_\_\_\_

Date

\*NOTE: If the parent or legal guardian is not a Seneca-Cayuga Tribal Member, proof of custody or legal guardianship must be provided with application.

**\*\*\*\*\* FOR CLAIMS COMMITTEE USE ONLY \*\*\*\*\***

Date: \_\_\_\_\_ Action Take: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Pending \_\_\_\_\_

Reason: \_\_\_\_\_

Check No. \_\_\_\_\_ Amount: \_\_\_\_\_

Remitted To: \_\_\_\_\_