

R. Ben Adams

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Job Objective:

Office PA, Locations Assistant, or Personal Assistant.

Feature Film Experience:

Office PA	“X-Men 3” (Prep) Twentieth Century Fox UPM – Ross Fanger Production Coordinator – Sissy Grover APOC – Amanda Kirchhoff
Editorial PA	“xXx: State of the Union” (Post Production) Post-Production Supervisor – Isabel Henderson Post-Production Coordinator – Lisa Swain 2 nd Assistant Editor – Yvonne Valdez
Office PA	“xXx: State of the Union” Sony Pictures / Revolution Studios UPM – Debra James Production Coordinator – Lisa Swain APOC – Stephani Murphy
Set PA	“Portrait of an Actress” Independent Project Producer – Jonathan Deiner Producer – Brent Hutchins Director – Chris J. Ray
Casting PA (Day Player)	“Fat Albert” Twentieth Century Fox Casting Agent (Angel Pictures LLC) – Tricia Erickson

Responsibilities: Assisted casting agent in handling flow and scheduling of auditions at the Washington, DC casting call.

References:

Sissy Grover, Production Coordinator, “X-Men 3” – sissy.grover@gmail.com
Lisa Swain, Production Coordinator, “xXx” – duxinarow@sbcglobal.net
Stephani Murphy, APOC, “xXx: State of the Union” – huntersa4@aol.com
Yvonne Valdez, 2nd Assistant Editor, “xXx” – ev edits@earthlink.net
Jon Deiner, Producer, “Portrait of an Actress” – jdeiner2000@yahoo.com

Complete list of references and job experience available upon request.

Education:

Bachelor of Arts, Communications Studies – Virginia Tech, Blacksburg, VA – May 2002.
Major: Film and Media Theory. Minor: Business.
In-Major GPA 3.4; Overall GPA 3.14.

Other Skills:

My attitude is consistently friendly, enthusiastic and professional by nature. I maintain a courteous, calm and professional telephone demeanor at all times. I have extensive working knowledge of all Microsoft Office programs, and all Windows and Macintosh operating systems. I possess excellent writing and editing skills, and I type at 80 words per minute.