

## Registration instructions for IBM Service Partners

Please follow these step-by-step instructions to obtain Service Partner access to the PC Institute site

- 1) Go to URL [https://www.pc.ibm.com/training/pci\\_registration\\_business\\_part.html](https://www.pc.ibm.com/training/pci_registration_business_part.html) and you will see the attached registration form. ***This URL is ONLY for Service Partners. Please DO NOT send this URL to any other company***
- 2) Fill in all the mandatory fields (\*) and then select SUBMIT

Title  
First Name \*  
Last Name \*  
Address 1 \*  
Address 2  
City \*  
State \*  
Postal Code \*  
Industry  
Company \*  
Job Function \*  
Country \*  
Geographical Region \*  
Phone Number  
E-mail \* *Please place your email address here*

**This field is required for all IBM Warranty Authorized Providers worldwide.**  
Authorization ID: *Please place your SPM Authorization ID here*

**These fields are required for IBM Warranty Authorized Providers in North America.**

IBM Dealer / Location ID: *DO NOT fill in these blanks*  
CompTIA ID#: *DO NOT fill in these blanks*  
A+ Certification: *DO NOT fill in these blanks*

The password will be sent to your email account shortly. You will need your email and password each time you access the course.

Security Question \*

Security Answer \*

**NOTE:** If the Authorization ID field is not filled in, your course information will not be updated in SPM. This may lead to technician de-certification. Please be certain this field is filled in to ensure course updates.

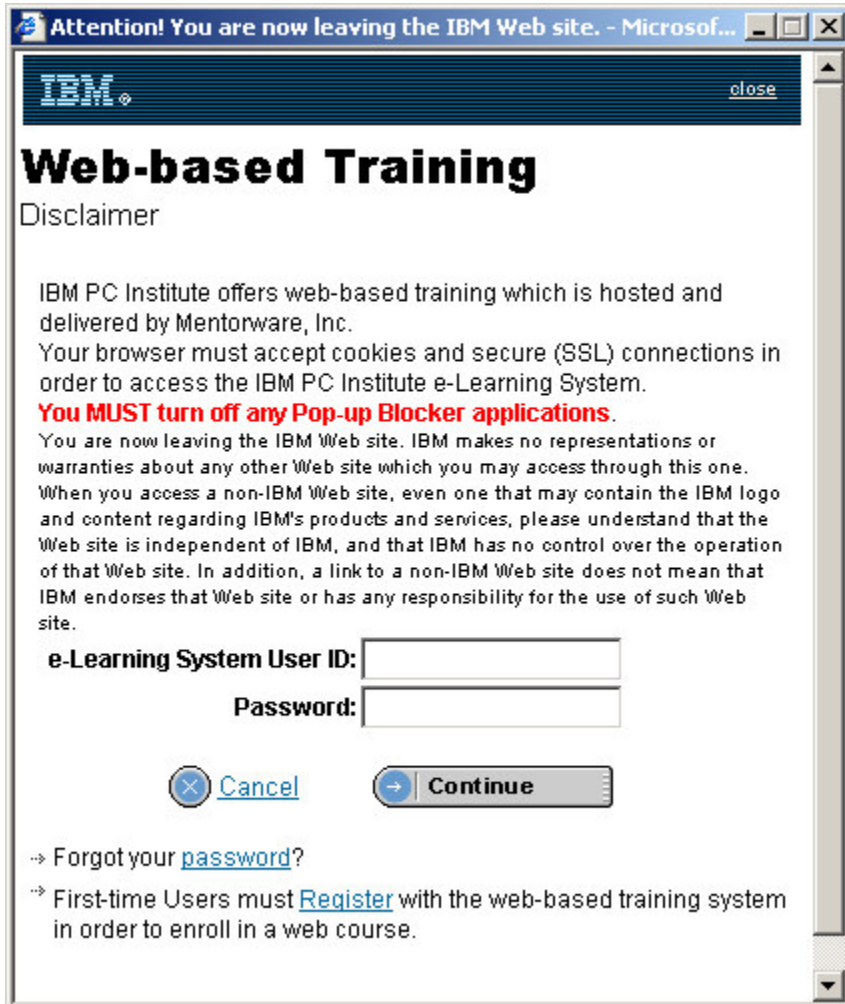
You will receive an email with your PCI User ID and Password. Keep this information in a safe place, since you will need it to take PCI courses

3) Go to URL <http://www.pc.ibm.com/training/>

The screenshot shows a Microsoft Internet Explorer browser window displaying the IBM PC Institute training website. The address bar shows the URL <http://www.pc.ibm.com/training/>. The website features the IBM logo, a search bar, and a navigation menu with links for Home, Products & services, Support & downloads, and My account. The main content area is titled "IBM PC Institute" with the tagline "Learn. Think. Succeed." and a large image of a man working on a laptop. To the right of the image is the text "Learn about IBM ThinkVantage Technologies". Below the image are two main sections: "IBM Client Deployment and Management Solutions Workshop (TXI07)" and "IBM ThinkVantage Technologies Free Web training". The right sidebar contains sections for "Hot Courses" (listing various training updates and security courses), "Web-based training" (with a "Log on" link), and "Fast Links" (with links for "New releases", "Translated Courses", and "Scheduled Courses"). The bottom of the browser window shows the status bar with "javascript:disclaimer();" and "Internet".

4) Press the **log on** button on the right side of the screen

5) You will then be prompted for your PCI User ID and Password. Enter the information that you received by email



The image shows a Microsoft Internet Explorer window titled "Attention! You are now leaving the IBM Web site. - Microsof...". The page content includes the IBM logo, a "close" button, and a section titled "Web-based Training Disclaimer". The disclaimer text states that IBM PC Institute offers web-based training hosted by Mentorware, Inc., and requires cookies and SSL connections. It includes a red warning: "You MUST turn off any Pop-up Blocker applications." Below the text are two input fields for "e-Learning System User ID" and "Password". At the bottom, there are "Cancel" and "Continue" buttons, along with links for "Forgot your password?" and "Register".

Attention! You are now leaving the IBM Web site. - Microsof...

IBM close

## Web-based Training

Disclaimer

IBM PC Institute offers web-based training which is hosted and delivered by Mentorware, Inc.

Your browser must accept cookies and secure (SSL) connections in order to access the IBM PC Institute e-Learning System.

**You MUST turn off any Pop-up Blocker applications.**

You are now leaving the IBM Web site. IBM makes no representations or warranties about any other Web site which you may access through this one. When you access a non-IBM Web site, even one that may contain the IBM logo and content regarding IBM's products and services, please understand that the Web site is independent of IBM, and that IBM has no control over the operation of that Web site. In addition, a link to a non-IBM Web site does not mean that IBM endorses that Web site or has any responsibility for the use of such Web site.

e-Learning System User ID:

Password:

→ Forgot your [password](#)?

→ First-time Users must [Register](#) with the web-based training system in order to enroll in a web course.

6) After you enter in your User ID and Password, you will be taken to the e-Learning site and you will see your name on the Welcome screen

**IBM PC Institute e-Learning**

Welcome to the IBM PC Institute e-Learning system hosted by Mentorware, Inc. We are excited to be able to offer you quality courses via the Internet. Now you can learn about IBM's hottest products at your convenience from anywhere in the world.

Join sales, technical, and service professionals worldwide who have gained a competitive edge by participating in IBM product training courses offered by IBM PC Institute.

IBM PC Institute's experienced and enthusiastic team also offers classroom training on IBM notebook, desktop, server, and cross-product solutions. Visit the IBM PC Institute web site at <http://www.ibm.com/pc/training> to find out more.

Your satisfaction is important to us, so feel free to [contact us](#) about anything we can do to improve your learning experience.

**Recent enrollments**

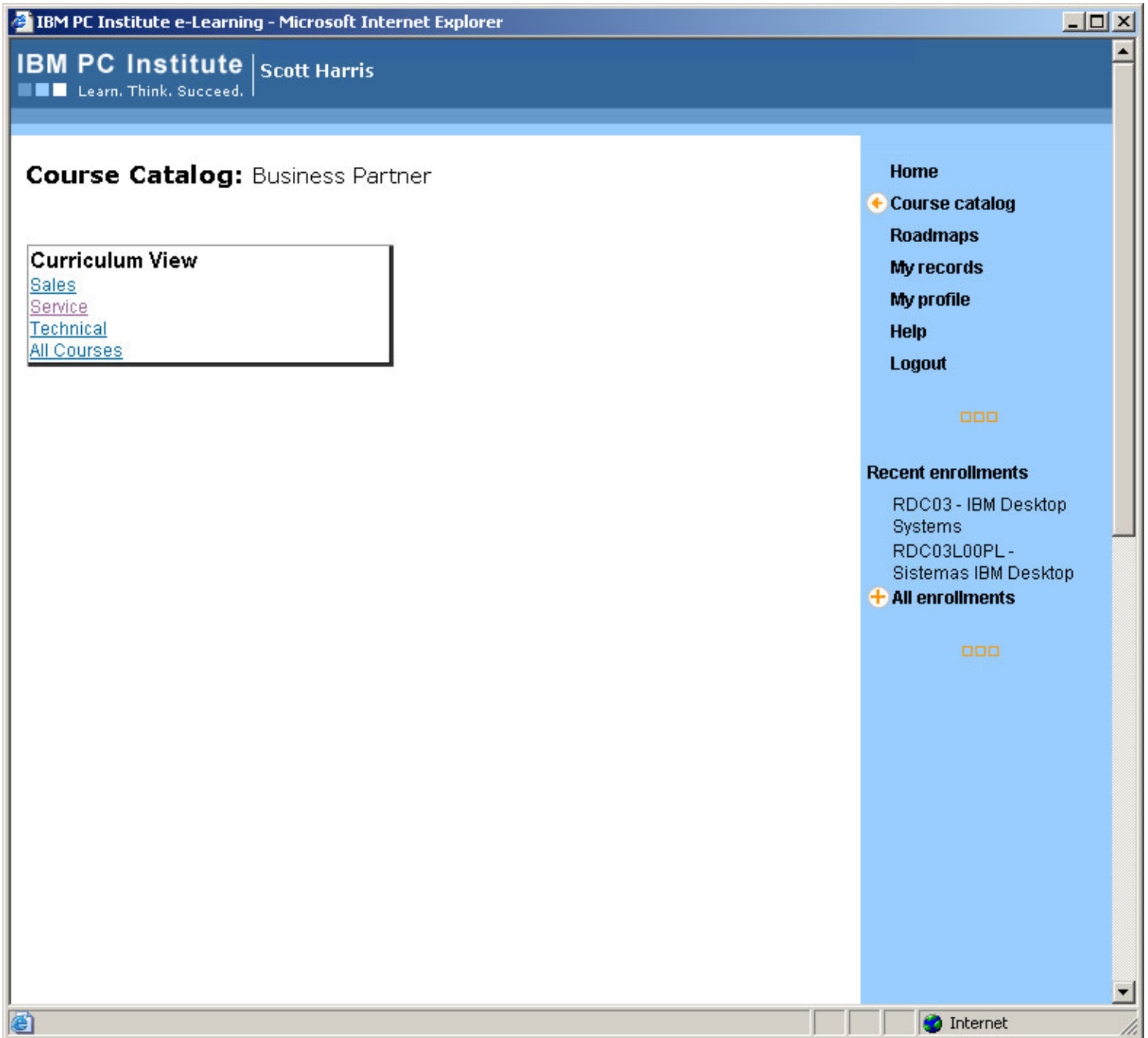
- RDC03 - IBM Desktop Systems
- RDC03L00PL - Sistemas IBM Desktop

**Notice:** **System Messages:**

Learn how to use the system

Internet

- 7) Click on **Course Catalog** on the right-hand side of the screen
- 8) Select **Service** on the Curriculum View section





9) Select the courses you would like to take and follow the instructions

IBM PC Institute e-Learning - Microsoft Internet Explorer

IBM PC Institute | Scott Harris  
Learn. Think. Succeed.

### Course Catalog: Business Partner

**Curriculum View**  
[Sales](#)  
[Service](#)  
[Technical](#)  
[All Courses](#)

**Service Courses**

No courses available.

**Service Tests**

Course Code	Title	Current Status
RDC03	<b>IBM Desktop Systems</b> Released April 2003 This is the online test for the IBM Desktop Systems course.	<a href="#">ENROLLED</a>
RDC03L00PL	<b>Sistemas IBM Desktop</b> Lançado em Novembro de 2003 Este é o teste on-line para o curso dos Sistemas IBM Desktop.	<a href="#">ENROLLED</a>
RDC03L00SL	<b>Sistemas de Escritorio IBM (Versión en español)</b> Curso de capacitación sobre los sistemas de escritorio de IBM (RDC03L00SL): Examen online	<a href="#">Enroll Now</a>
RTC03	<b>IBM Mobile Systems</b> Released April 2003 This is the online test IBM Mobile Systems	<a href="#">Enroll Now</a>
RTC03L00PL	<b>Sistemas Portáteis da IBM</b> Lançado em Novembro de 2003 Este é o teste on-line para o curso dos Sistemas Portáteis da IBM.	<a href="#">Enroll Now</a>
RTC03L00SL	<b>IBM Mobile Systems (Versión en español)</b> Curso de capacitación sobre los Sistemas Móviles de IBM (RTC03L00SL): Examen online	<a href="#">Enroll Now</a>
RXW01-R3	<b>Warranty Basics for Administrators</b> Warranty Basics for Administrators Test	<a href="#">Enroll Now</a>

**Home**

- [Course catalog](#)
- [Roadmaps](#)
- [My records](#)
- [My profile](#)
- [Help](#)
- [Logout](#)

**Recent enrollments**

- RDC03 - IBM Desktop Systems
- RDC03L00PL - Sistemas IBM Desktop

[+ All enrollments](#)

Done Internet

10) Go to "My Profile" and fill in the blanks accordingly. It is VERY important to update the Authorization ID correctly.

**Additional Information**

Company/Organization:

IBM

Industry:

Computer Services

Job Function:

Manager

May we contact you:

Y

Loc ID:

teresa

Authorization ID:

Comptia ID:

12345

A+ Certification ID:

12345

\* - required

Cancel

Submit